

Committee: Budget Planning Committee
Date: Tuesday 27 February 2018
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Nicholas Mawer (Chairman)	Councillor Douglas Webb (Vice-Chairman)
Councillor David Anderson	Councillor Hugo Brown
Councillor Ian Corkin	Councillor Carmen Griffiths
Councillor David Hughes	Councillor Alan MacKenzie-Wintle
Councillor Andrew McHugh	Councillor Barry Richards
Councillor Tom Wallis	Councillor Sean Woodcock

AGENDA

1. Apologies for Absence and Notification of Substitute Members

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

4. Minutes (Pages 1 - 6)

To confirm as a correct record the minutes of the meeting held on 30 January 2018.

5. Chairman's Announcements

To receive communications from the Chairman.

6. Business Rates Monitoring 2017-2018 (Pages 7 - 12)

Report of the Executive Director – Finance and Governance.

Purpose of report

To provide members of Budget Planning Committee with an update on the business rates position as at the end of Quarter 3 of the 2017-2018 financial year.

Recommendations

The meeting is recommended:

1. To note the report.

7. Review of Procurement Strategy Progress (Pages 13 - 18)

Report of Executive Director – Finance and Governance.

Purpose of report

This report summarises the Council's Procurement Strategy progress for Q3 of the financial year 2017-18.

Recommendation

The meeting is recommended:

- 1.1 To note the progress made during Q3 2017-18 in implementing the Council's Procurement Strategy.

8. Quarter 3 2017-18 - Performance, Budget and Risk Monitoring Report (Pages 19 - 58)

Report of the Executive Director of Finance and Governance and Director of Customers and Service Development.

Purpose of report

This report summarises the Council's Performance, Budget and Risk monitoring position as at the end of the third quarter of the financial year 2017-18 with relevant projections for the full year.

Recommendations

The meeting is recommended:

- 1.1 To note the projected revenue, capital and reserves position at December 2017.
- 1.2 To note the performance position at the end of the third quarter.
- 1.3 To note the revised risk register.

9. Review of Committee Work Plan (Pages 59 - 60)

To review the Committee Work Plan.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221591 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Lesley Farrell, Democratic and Elections
lesley.farrell@cherwellandsouthnorthants.gov.uk, 01295 221591

Yvonne Rees
Chief Executive

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